

# Q-1: Director, Acquisition Programmes

Post N° Q-1 / Ref. No. 2023\_00153

## JOB DESCRIPTION - please click [here](#)

The Director is responsible to the General Manager, for the effective and efficient management of the NSPA Acquisition Directorate. The Directorate delivers multinational major systems and equipment acquisition projects to NATO, NATO Nations and NATO partner nations. Specific capabilities include acquisition, design, engineering, cost estimating, and contract strategy development through disciplined programme management of defence systems. The Director must maintain strong support to existing customers while working closely with stakeholders to develop future acquisition business to meet the evolving needs of NATO and the Nations. Serves as a key member of the NSPA Executive Management Board (EMB), which sets the direction for the Agency and monitors performance across all business areas in their area of responsibility.

## POST DETAILS

- Post to be filled subject to final approval.
- Initial duration of the assignment will be for 3 years. The contract may be renewed, but will not exceed the definite tenure of 6 years.
- Duty travel expected, in accordance with NATO policy, in support of approved operations and missions, on a case-by-case basis, by traveling to theatre/mission locations, especially where Agency personnel are/will be serving.

## HOW TO APPLY?

All candidates (internal and external) should refer to the [FAQs](#) before applying.

**NSPA internal candidates** must submit additionally their latest completed **performance report**.

**Applications sent via e-mail will be automatically rejected.**

## IMPORTANT NOTES

The Human Resources Executive Office shall let you know in due course the outcome of the screening process.

Moreover, due to the broad interest in NSPA and the large number of potential candidates, telephone or email enquiries cannot be dealt with.

The Agency would appreciate if addressee countries could provide their support by submitting candidates whose security clearance can be effected (or confirmed) rapidly and who could report for duty as soon as possible after selection.

NSPA as an employer values diverse backgrounds and perspectives and is committed to recruiting and retaining a diverse and talented workforce. NSPA welcomes applications of nationals from all Member States and strongly encourages women to apply.

## NSPA COVID MEASURES:

All vacancy announcements include the requirement to be fully vaccinated at the time of receiving the offer of employment. No offer of employment shall be made to candidates who refuse, without a valid reason, to be vaccinated. No such requirements will be imposed on serving staff members (except for deployable positions).

## IMPORTANT NOTE:

Your application should be submitted in one go and you **will not** be able to modify your data once submitted.

**Position Number:**  
Q-1

**Ref. No.:**  
2023\_00153

**Position category:**  
Acquisition

**Grade:**  
NATO grade 23:A6

**Minimum educational level:**  
University Degree (Master) in relevant field or equivalent experience

**Duty location:**  
Capellen, Luxembourg

**Basic monthly salary:**  
EUR 14,949.34, tax free

**Who can apply?:**  
NATO Civilian Staff and external candidates who are nationals of a NATO member country are invited to apply.

**Application Deadline:**  
18 February 2025

**Type of project:**  
Status of closed vacancies

**Vacancy status:**  
Candidates evaluation ongoing