

LD288: Senior Technical Officer (ILS – Technical Publications / IETM)

Post No LD288/ Ref. No 2026_00483

JOB DESCRIPTION (See link to the full job description in the blue box)

- University degree or equivalent education in engineering, computer science, information systems or a related discipline.
- Minimum eight years' experience in technical documentation development, maintenance and management within complex technical or defence systems environments.
- Experience in the use and administration of XML-based technical documentation authoring tools, CSDBs, and graphic authoring environments supporting both structured technical content and technical illustrations.
- Experience in coordinating technical documentation activities within multi-disciplinary project environments and working with contractors delivering documentation products.
- Very good knowledge of IETM technologies and practices.
- Excellent knowledge of S1000D specification and technical publication concepts, including data modules, publication modules, CSDB environments and data exchange processes.
- Good knowledge of Logistics Support Analysis (LSA) processes and related activities such as Maintenance Task Analysis (MTA) and their impact on technical documentation development.
- NATO's official languages are English and French. The work of this post requires fluency in English, while working knowledge of French is desirable.

WHAT DO WE OFFER?

- Multicultural environment
- Initial three year contract with competitive monthly tax-free salary (subject to Article 19 of the Ottawa agreement on exemption of Taxation)
- Additional benefits for expatriate staff including expatriation and education allowances (where applicable) and additional home leave
- Excellent health coverage
- Great work/life balance
- Generous annual leave of 6 weeks plus official holidays
- Pension Scheme

POST DETAILS

- Basic monthly salary:EUR 9, 674.26 tax free - before insurance and pension contributions.

HOW TO APPLY?

All candidates (internal and external) should refer to the **FAQs** before applying.

NSPA internal candidates must submit additionally their latest completed **performance report**.

NSPA staff members of the same grade can submit a transfer request till 29 September 2026.

Applications sent via e-mail will be automatically rejected.

All application deadlines are based on the Central European Time (CET) zone.

IMPORTANT NOTES

Qualified redundant NATO civilian candidates of the same grade will be considered in priority.

Interviews are expected to be held approximately six weeks after the application closing date. The Talent Acquisition and Development Office shall let you know in due course the

outcome of the screening process.

Moreover, due to the broad interest in NSPA and the large number of potential candidates, telephone or email enquiries cannot be dealt with.

The Agency would appreciate it if addressee countries could provide their support by submitting candidates whose security clearance can be effected (or confirmed) rapidly and who could report for duty as soon as possible after selection.

NSPA as an employer values diverse backgrounds and perspectives and is committed to recruiting and retaining a diverse and talented workforce. NSPA welcomes applications of nationals from all Member States and strongly encourages women to apply.

**EMPLOYMENT STATUS REQUIREMENT FOR CURRENT MILITARY OR
ADMINISTRATION POST HOLDERS:**

Please note that if you currently hold a military or administration post, you will be required to decide, in accordance with your national authorities' regulations, whether to retire or resign from your post, or apply for special leave from your national authorities. If you are invited to a preliminary interview, you will be asked to indicate your preference at that time as well.

IMPORTANT NOTE:

Your application should be submitted in one go and you **will not** be able to modify your data once submitted.