

PA-6, Procurement Officer (FMS)

Post N° PA-6 / Ref. No. 130/2024

JOB DESCRIPTION - please click [here](#).

- University degree or equivalent relevant professional experience.
- Sound experience in US FMS processes normally acquired after five to seven years in the FMS environment.
- Sound experience in contract operations in the procurement division of a sizeable organisation.
- Ability to work with minimum supervision under pressure.
- Ability to interact with the US Authorities on high value and complex FMS cases.
- Good knowledge of the US Military Standard Requisitioning and Issue Procedure (MILSTRIP) and of the Security Assistance Management Manual (SAMM).
- Good knowledge of US FMS contracting and administration.

WHAT DO WE OFFER?

- Multicultural environment
- Initial three year contract with competitive monthly tax-free salary (subject to Article 19 of the Ottawa agreement on exemption of Taxation)
- Additional benefits for expatriate staff including expatriation and education allowances (where applicable) and additional home leave
- Excellent health coverage
- Great work/life balance
- Generous annual leave of 30 days plus official holidays
- Pension Scheme

POST DETAILS

- Basic monthly salary: EUR 7 370.72, tax free.
- Post to be filled subject to final approval.

HOW TO APPLY?

All candidates (internal and external) should refer to the [FAQs](#) before applying.

NSPA internal candidates must submit additionally their latest completed **performance report**.

NSPA staff members of the same grade can submit a transfer request till 19 June 2024.

Applications sent via e-mail will be automatically rejected.

IMPORTANT NOTES

Qualified redundant NATO civilian candidates of the same grade will be considered in priority.

Interviews are expected to be held approximately six weeks after the application closing date. The Talent Acquisition and Development Office shall let you know in due course the outcome of the screening process.

Moreover, due to the broad interest in NSPA and the large number of potential candidates, telephone or email enquiries cannot be dealt with.

The Agency would appreciate it if addressee countries could provide their support by submitting candidates whose security clearance can be effected (or confirmed) rapidly and who could report for duty as soon as possible after selection.

Position Number:
PA-6

Ref. No.:
130/2024

Position category:
Procurement and
Purchasing

Grade:
NATO grade 15:A2

Minimum educational level:
University degree
(Bachelor) or
equivalent

Duty location:
Capellen, Luxembourg

Basic monthly salary:
EUR 7 370.72, tax free

Who can apply?:
NATO Civilian Staff
and external
candidates who are
nationals of a NATO
member country are
invited to apply.

Application Deadline:
26 Jun 2024

Vacancy status:
Candidate selected

NSPA as an employer values diverse backgrounds and perspectives and is committed to recruiting and retaining a diverse and talented workforce. NSPA welcomes applications of nationals from all Member States and strongly encourages women to apply.

IMPORTANT NOTE:

Your application should be submitted in one go and you **will not** be able to modify your data once submitted.