

Finance Intern (FF-Internship)

Pool Internship / Ref. No. 2024_00113

[JOB DESCRIPTION - please click here.](#)

We are looking for intern in 3 different programs: in Financial Accounting Branch, in Procurement and in Organisational Design and Workforce Management.

POST DETAILS

- **Duration:** 6 months
- **HOW TO APPLY?**

(Recent) Graduates and students in the last years of University nationals of a NATO member country are invited to apply.

In order to apply for a vacant internship position at NSPA, please submit the following documents in electronic format:

- Curriculum vitae
- Cover letter
- Motivation letter
- Copy of university transcripts
- Any other relevant document (e.g. letters of recommendation, security clearance if already acquired)

Applications sent via e-mail will be automatically rejected.

IMPORTANT NOTES

Qualified redundant NATO civilian candidates of the same grade will be considered in priority.

Interviews are expected to be held approximately six weeks after the application closing date. The Talent Acquisition and Development Office shall let you know in due course the outcome of the screening process.

Moreover, due to the broad interest in NSPA and the large number of potential candidates, telephone or email enquiries cannot be dealt with.

The Agency would appreciate it if addressee countries could provide their support by submitting candidates whose security clearance can be effected (or confirmed) rapidly and who could report for duty as soon as possible after selection.

NSPA as an employer values diverse backgrounds and perspectives and is committed to recruiting and retaining a diverse and talented workforce. NSPA welcomes applications of nationals from all Member States and strongly encourages women to apply.

Numéro de poste:
Pool Internship
(FF/PP/HM/NSPO)

Réf. n°:
2024_00113

Domaine d'activités du poste:
Finance

Niveau d'études minimum:
Diplôme universitaire
(Licence/Bachelor) ou équivalent

Lieu d'affectation:
Capellen, Luxembourg

Salaire mensuel de base:
The intern will be remunerated at the rate of 25% of the salary of an A1 grade, step 1 staff member (taxable income) and subject to ASB final funding approval for 2025.

Qui peut postuler ?:
Le personnel civil de l'OTAN et les candidat(e)s externes possédant la nationalité d'un pays membre de l'OTAN sont invités à postuler.

Date limite de candidature:
mercredi 12 mars 2025

[type_of_project]:
Active project

Étape actuelle du processus:
Réception des candidatures jusqu'à la date limite

Informations complémentaires:
Ce poste sera à pourvoir sous réserve d'approbation finale.

NSPA COVID MEASURES:

All vacancy announcements include the requirement to be fully vaccinated at the time of receiving the offer of employment. No offer of employment shall be made to candidates who refuse, without a valid reason, to be vaccinated. No such requirements will be imposed on serving staff members (except for deployable positions).