

# O-11: Principal Officer (Processes & SAP S/4HANA)

Post N° O-11/ Ref. No 2024\_00461

## JOB DESCRIPTION - please click [here](#).

- University level qualification equivalent to Master's in logistics or engineering, equivalent education, or relevant professional experience.
- Experience in project management at senior level [e.g. PRINCE2® Practitioner or Project Management Professional (PMP)].
- Proven knowledge of implementation of IT solutions in support to logistics processes in a military environment.
- Proven knowledge of logistics support operations in an international organization.
- Extensive knowledge of SAP S/4HANA solutions and integration
- Knowledge of finance, procurement and logistics processes/requirements with emphasis on supply and maintenance management and automation of logistics processes.
- NATO's two official languages are English and French. The work of this post is mainly conducted in English, therefore fluency in that language is essential and working knowledge of French is desirable.

## WHAT DO WE OFFER?

- Multicultural environment
- Initial three year contract with competitive monthly tax-free salary (subject to Article 19 of the Ottawa agreement on exemption of Taxation)
- Additional benefits for expatriate staff including expatriation and education allowances (where applicable) and additional home leave
- Excellent health coverage
- Great work/life balance
- Generous annual leave of 30 days plus official holidays
- Pension Scheme

## POST DETAILS

- Basic monthly salary: EUR 10 545.80, tax free.
- **(Definite Duration)** This position is required for a limited time and the incumbent of this post will be offered a definite duration contract until 31 December 2029.

## HOW TO APPLY?

All candidates (internal and external) should refer to the [FAQs](#) before applying.

**NSPA internal candidates** must submit additionally their latest completed **performance report**.

**NSPA staff members** of the same grade can submit a transfer request till 01 October 2024.

**Applications sent via e-mail will be automatically rejected.**

## IMPORTANT NOTES

Qualified redundant NATO civilian candidates of the same grade will be considered in priority.

Interviews are expected to be held approximately six weeks after the application closing date. The Talent Acquisition and Development Office shall let you know in due course the outcome of the screening process.

**Position Number:**  
O-11

**Ref. No.:**  
2024\_00461

**Position category:**  
Operations

**Grade:**  
NATO grade 20:A4

**Minimum educational level:**  
University Degree (Master) in relevant field or equivalent experience

**Duty location:**  
Capellen, Luxembourg

**Who can apply?:**  
NATO Civilian Staff and external candidates who are nationals of a NATO member country are invited to apply.

**Application Deadline:**  
15 October 2024

**Type of project:**  
Current publication

**Vacancy status:**  
Receiving applications until deadline

Moreover, due to the broad interest in NSPA and the large number of potential candidates, telephone or email enquiries cannot be dealt with.

The Agency would appreciate it if addressee countries could provide their support by submitting candidates whose security clearance can be effected (or confirmed) rapidly and who could report for duty as soon as possible after selection.

NSPA as an employer values diverse backgrounds and perspectives and is committed to recruiting and retaining a diverse and talented workforce. NSPA welcomes applications of nationals from all Member States and strongly encourages women to apply.

**NSPA COVID MEASURES:**

All deployable vacancy announcements include the requirement to be fully vaccinated at the time of receiving the offer of employment. No offer of employment shall be made to deployable candidates who refuse to be vaccinated.

**IMPORTANT NOTE:**

Your application should be submitted in one go and you **will not** be able to modify your data once submitted.