

PP-540: Principal Procurement Officer & Team Leader (Southern Operational Centre)

Post N° PP-540/ Ref. No 2025_00580

JOB DESCRIPTION - please click [here](#).

- Master's degree in relevant field of study or equivalent relevant professional experience.
- Thorough experience in both the administration and management of government/military type contracts for acquisition of materials and maintenance and repair services of equipment at senior staff or management level preferably in an international organisation, a national public administration (civil or military), or the private sector.
- Experience in procurement activities, contracting and pricing.
- Thorough training in procurement methods and price analysis.
- Sound experience in defence contract operations in the procurement division of a sizeable organisation.
- Demonstrated skill in team leadership, management and supervision of a dedicated team of procurement personnel varying in number.
- NATO's official languages are English and French. The work of this post requires fluency in English, while working knowledge of French is desirable.

WHAT DO WE OFFER?

- Multicultural environment
- Initial three year contract with competitive monthly tax-free salary (subject to Article 19 of the Ottawa agreement on exemption of Taxation)
- Additional benefits for expatriate staff including expatriation and education allowances (where applicable) and additional home leave
- Excellent health coverage
- Great work/life balance
- Generous annual leave of 6 weeks plus official holidays
- Pension Scheme

POST DETAILS

- Basic monthly salary: EUR 8 412.64, tax free - before insurance and pension contributions.
- This post is deployable. The incumbent of this post may be required to deploy or may be assigned to a remote location, to perform duties (inside or outside a theatre/deployment location) in support of Council approved operations/missions or in support of national or multinational operations/missions authorised by the Agency Supervisory Board of NSPO.

HOW TO APPLY?

All candidates (internal and external) should refer to the [FAQs](#) before applying.

NSPA internal candidates must submit additionally their latest completed **performance report**.

NSPA staff members of the same grade can submit a transfer request till 17 March 2026.

Applications sent via e-mail will be automatically rejected.

Position Number:
PP-540

Ref. No.:
2025_00580

Position category:
Procurement and Purchasing

Minimum educational level:
University Degree (Master) in relevant field or equivalent experience

Grade:
NATO grade 20:A4

Duty Location:
Italy - Taranto

Who can apply?:
NATO Civilian Staff and external candidates who are nationals of a NATO member country are invited to apply.

Application Deadline:
31 March 2026

Type of project:
Current publication

Vacancy status:
Receiving applications until deadline

All application deadlines are based on the Central European Time (CET) zone.

IMPORTANT NOTES

Qualified redundant NATO civilian candidates of the same grade will be considered in priority.

Interviews are expected to be held approximately six weeks after the application closing date. The Talent Acquisition and Development Office shall let you know in due course the outcome of the screening process.

Moreover, due to the broad interest in NSPA and the large number of potential candidates, telephone or email enquiries cannot be dealt with.

The Agency would appreciate it if addressee countries could provide their support by submitting candidates whose security clearance can be effected (or confirmed) rapidly and who could report for duty as soon as possible after selection.

NSPA as an employer values diverse backgrounds and perspectives and is committed to recruiting and retaining a diverse and talented workforce. NSPA welcomes applications of nationals from all Member States and strongly encourages women to apply.

EMPLOYMENT STATUS REQUIREMENT FOR CURRENT MILITARY OR ADMINISTRATION POST HOLDERS:

Please note that if you currently hold a military or administration post, you will be required to decide, in accordance with your national authorities' regulations, whether to retire or resign from your post, or apply for special leave from your national authorities. If you are invited to a preliminary interview, you will be asked to indicate your preference at that time as well.

IMPORTANT NOTE:

Your application should be submitted in one go and you **will not** be able to modify your data once submitted.