

OI-6: NSPA Principal Embedded Planning Officer at SHAPE

Post N° OI-6 / Ref. No. 14 A/2024
2nd publication

JOB DESCRIPTION - please click [here](#).

- University degree equivalent to Master's.
- At least 5 years of experience in planning, coordinating and executing in the area of enablement and sustainment support to military operations at National and NATO level.
- Specialised knowledge and experience at Strategic level in the area of planning for and delivery of CSO for deployed operations and exercises.
- Resource management expertise related to logistics support activities, base operating support or public works.
- Experience in the management of contracts and of contractors in support of operations.
- Project management experience.
- NATO's two official languages are English and French. The work of this post is mainly conducted in English, therefore fluency in that language is essential and working knowledge of French is desirable.

WHAT DO WE OFFER?

- Multicultural environment
- Initial three year contract with competitive monthly tax-free salary (subject to Article 19 of the Ottawa agreement on exemption of Taxation)
- Additional benefits for expatriate staff including expatriation and education allowances (where applicable) and additional home leave
- Excellent health coverage
- Great work/life balance
- Generous annual leave of 30 days plus official holidays
- Pension Scheme

POST DETAILS

- Basic monthly salary: EUR 8 754.21, tax free.

HOW TO APPLY?

All candidates (internal and external) should refer to the [FAQs](#) before applying.

NSPA internal candidates must submit additionally their latest completed **performance report**.

NSPA staff members of the same grade can submit a transfer request till 01 January 2025.

Applications sent via e-mail will be automatically rejected.

IMPORTANT NOTES

Qualified redundant NATO civilian candidates of the same grade will be considered in priority.

Interviews are expected to be held approximately six weeks after the application closing date. The Talent Acquisition and Development Office shall let you know in due course the outcome of the screening process.

Moreover, due to the broad interest in NSPA and the large number of potential candidates, telephone or email enquiries cannot be dealt with.

Position Number:
OI-6

Ref. No.:
14 A/2024

Position category:
Operations, Planning and Management

Grade:
NATO grade 20:A4

Minimum educational level:
University Degree (Master) in relevant field or equivalent experience

Duty location:
Mons, Belgium

Who can apply?:
NATO Civilian Staff and external candidates who are nationals of a NATO member country are invited to apply.

Application Deadline:
24 January 2025

Type of project:
Status of closed vacancies

Vacancy status:
Candidates invited for interview

The Agency would appreciate it if addressee countries could provide their support by submitting candidates whose security clearance can be effected (or confirmed) rapidly and who could report for duty as soon as possible after selection.

NSPA as an employer values diverse backgrounds and perspectives and is committed to recruiting and retaining a diverse and talented workforce. NSPA welcomes applications of nationals from all Member States and strongly encourages women to apply.

NSPA COVID MEASURES:

All deployable vacancy announcements include the requirement to be fully vaccinated at the time of receiving the offer of employment. No offer of employment shall be made to deployable candidates who refuse to be vaccinated.

IMPORTANT NOTE:

Your application should be submitted in one go and you **will not** be able to modify your data once submitted.