

# GI-14 Internal Auditor

Post N° GI-14/ Ref. No 2024\_00119

## JOB DESCRIPTION - please click [here](#).

- Experience in audit, finance, or administration departments of private or public entities.
- Ability to lead a team in its auditing work, discretion, communication skills, and persuasiveness.
- Very good analytical, writing and communication skills and the ability to perform complex internal audits, including operational, compliance and performance audits with maturity, tact, discretion and sound judgment.
- Ability to facilitate/present persuasively and negotiate effectively to achieve desired outcomes.
- Ability to manage time and work effectively under pressure while producing quality products under short-notice deadlines.
- Three years of audit experience in at least one of the following audit areas: finance, compliance, performance, fraud or computer systems.
- Good knowledge of International Standards for the Professional Practice of Internal Auditing promulgated by the Institute of Internal Auditors (IIA).

## WHAT DO WE OFFER?

- Multicultural environment
- Initial three year contract with competitive monthly tax-free salary (subject to Article 19 of the Ottawa agreement on exemption of Taxation)
- Additional benefits for expatriate staff including expatriation and education allowances (where applicable) and additional home leave
- Excellent health coverage
- Great work/life balance
- Generous annual leave of 30 days plus official holidays
- Pension Scheme

## POST DETAILS

- Basic monthly salary: EUR 7 370.72, tax free.

## HOW TO APPLY?

All candidates (internal and external) should refer to the [FAQs](#) before applying.

**NSPA internal candidates** must submit additionally their latest completed **performance report**.

**NSPA staff members** of the same grade can submit a transfer request till 19 August 2024.

**Applications sent via e-mail will be automatically rejected.**

## IMPORTANT NOTES

Qualified redundant NATO civilian candidates of the same grade will be considered in priority.

Interviews are expected to be held approximately six weeks after the application closing date. The Talent Acquisition and Development Office shall let you know in due course the outcome of the screening process.

Moreover, due to the broad interest in NSPA and the large number of potential

**Position Number:**  
GI-14

**Ref. No.:**  
2024\_00119

**Position category:**  
Audit

**Grade:**  
NATO grade 15:A2

**Minimum educational level:**  
University degree (Bachelor) or equivalent

**Duty location:**  
Capellen, Luxembourg

**Basic monthly salary:**  
EUR 7 370.72, tax free

**Who can apply?:**  
NATO Civilian Staff and external candidates who are nationals of a NATO member country are invited to apply.

**Job Title:**  
GI-14/15:A2

**Application Deadline:**  
02 September 2024

**Type of project:**  
Status of closed vacancies

**Vacancy status:**  
Candidates evaluation ongoing

candidates, telephone or email enquiries cannot be dealt with.

The Agency would appreciate it if addressee countries could provide their support by submitting candidates whose security clearance can be effected (or confirmed) rapidly and who could report for duty as soon as possible after selection.

NSPA as an employer values diverse backgrounds and perspectives and is committed to recruiting and retaining a diverse and talented workforce. NSPA welcomes applications of nationals from all Member States and strongly encourages women to apply.

**NSPA COVID MEASURES:**

All deployable vacancy announcements include the requirement to be fully vaccinated at the time of receiving the offer of employment. No offer of employment shall be made to deployable candidates who refuse to be vaccinated.

**IMPORTANT NOTE:**

Your application should be submitted in one go and you **will not** be able to modify your data once submitted.